

[To be substituted the same memo and date]

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.211.18.049.14-46

Dated: 18-01-2018

Government Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. MD. Golam Mostofa, Additional Secretary (ID-3568), Ministry of Disaster Management and Relief to go to Thailand and Malaysia for visiting historical and Religious places from 15th January to 29th January 2018 or 15 (Fifteen) days from the starting of his ex-Bangladesh (Earn) leave.

2. He will be accompanied by his wife Mrs. Shamima Khan, daughters Tasnima Iffat and Sabrina Israt Mostofa.
3. The terms and conditions are as follows:
 - a) All expenses related to this visit will be borne by Mr. MD. Golam Mostofa, Additional Secretary (ID-3568), Ministry of Disaster Management and Relief.
 - b) There will be no financial involvement of the Government of Bangladesh in this Visit.
 - c) He will not be allowed to stay abroad more than the approved period.
4. This order is issued with approval of the competent authority.

Sd/-
(Momena Khatun)
Deputy Secretary (Admin)
Tel: 9540542
e-mail: dsadmin@modmr.gov.bd

Memo No. 51.00.0000.211.18.049.14-46/1(20)

Dated: 18-01-2018

Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Principal Secretary, Prime Ministers Office, Tejgoan, Dhaka.
2. Senior Secretary, Ministry of Public Affairs, Bangladesh Secretariat, Dhaka
3. Secretary, Ministry of Foreign Affairs [Attention: Director General, South East Asia (With request for issuing Letter of Introduction)]
4. Additional Secretary.....(all), Ministry of Disaster Management and Relief, Dhaka.
5. Director General, Department of Disaster Management, 92-93, Mohakhali, Dhaka.
6. Mr. MD. Golam Mostofa, Additional Secretary (ID-3568), Ministry of Disaster Management and Relief
7. H.E. High Commissioner of Bangladesh in Thailand, 47/8, Ekamai Soi 30, Sukhumvit 63 Bangkok, 10110, Thailand
8. Ambassador, Royal Thai Embassy in Bangladesh, Cha-72/1/D, AJ Heights, Road No 88, Progoti Sarani North Badda, Dhaka 1212.
9. H.E. High Commissioner of Bangladesh in Malaysia No. 114, Jalan U-Thant, Kuala Lumpur 55000 Malaysia
10. H.E. High Commissioner of Malaysia in Bangladesh, House No. 19 Road No. 6, Dhaka 1212
11. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
12. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka.
14. Chief Accounts Officer, Ministry of Disaster Management and Relief, Food Building, 16 Abdul Gani Road, Dhaka.
15. System Analyst, Ministry of Disaster Management and Relief, Dhaka (With request to upload it in website)
16. Accounts Officer, Ministry of Disaster Management and Relief.
17. Personal Copy.

(Signature) 21.01.2018
(Momena Khatun)
Deputy Secretary (Admin)
Tel: 9540542